

# Opt Out Form

Please return your completed form to your relevant HR/Payroll contact.

## Part A

### Employer details

Scheme Name:	The SEI Master Trust
Employer Name:	

## Part B

### Member details

Full Name:			
NI Number:		Date of Birth:	
Payroll Number:			

## Part C

### What You Need To Know

- Your employer cannot ask you, or force you, to opt out
- If you are asked, or forced, to opt out you can tell The Pensions Regulator ([www.thepensionsregulator.gov.uk](http://www.thepensionsregulator.gov.uk))
- If you change your mind you may be able to opt back in – tell your employer if you want to do this
- If you stay opted out, your employer will normally put you back into pension saving in around 3 years
- If you change job, your new employer might also put you into pension saving, now or in the future
- This opt out notice only opts you out of pension saving with the employer named above
- A separate notice must be filled out and given to any other employer you work for, if you wish to opt out of that pension saving as well
- Your opt out will be effective from the following month's payroll, unless it is received by the 5th of the month, in which case it will be effective that month.



## Part D

### Declaration

By signing below I agree to the following:

- I confirm that I have read and understood all of the above points in Part C 'What You Need To Know'
- I understand that if I opt out I will lose the right to pension contributions from my employer
- I wish to opt out of pension saving
- I confirm that as the job holder, I have personally submitted this opt out notice

Signature		Date	
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